

to or used by the student, and shall reimburse the school for any damage or loss to such items.

5. No food or drink allowed in the Library/Media Center.

LOST AND FOUND

Each year, many items of clothing are lost in an elementary school. A lost and found box is in the multipurpose room. Encourage your child to look for lost articles. Please mark your child's belongings with the child's name and room number.

LUNCH

Students at Rainbow Dreams Academy eat lunch in the Xernona Clayton Multipurpose Room. Younger students are served and assisted by older students who are earning Service Leadership recognition. Students may bring their own lunches IN THE MORNING, or hot lunches are available for purchase. PLEASE DO NOT DELIVER LUNCH FOR YOUR CHILD ON A REGULAR BASIS. NO COLORED DRINKS ARE PERMITTED, ONLY CLEAR LIQUIDS.

MEDICATION AT SCHOOL

A school principal or designee may administer a school-hours dose of medication to a pupil in school according to the following guidelines:

1. Any parent/guardian requesting that Rainbow Dreams Academy personnel assist with the administration of medication for their child must provide to the school health office a signed and witnessed Medication Release form and a copy of the prescription or order from an appropriate health care provider directing the use of the medication by the student. Separate Medication Release forms and separate prescriptions or orders are required for each medication. Any change in type, frequency, or dosage of medication will require a new Medication Release form and a new prescription or order.
2. The parent or guardian must bring the prescribed medication to the office with the container clearly marked by the pharmacist giving the name of child, dosage directions, name of physician, and prescription number. Students may not possess medication on school property. Students may not self-medicate.

MATH FACTS

Quick, accurate recall of basic math facts is essential so that time and energy can be better spent on problem solving and more advanced work. Timed math tests will be given daily until the student has mastered the grade-appropriate facts. Students will benefit from daily drill at home until facts are memorized.

NEWSLETTERS

Newsletters are published monthly to help keep all members of our school community well informed. Reading it regularly will keep you informed of important announcements and current school events.

PARENT/TEACHER INVOLVEMENT

Parent/Teacher—Home/School Involvement is encouraged. Parents/Guardians, faculty, and staff will work together to determine how this goal may be effectively accomplished.

PROGRESSIVE DISCIPLINE PLAN/SCHOOL-WIDE BEHAVIOR INTERVENTION POLICY

We believe that all children can behave in a positive manner while at school. Teachers and students have the right to a classroom free of disruption, one that is conducive to teaching/learning process. In order to guarantee the optimal environment and the integrity of instruction and learning, Rainbow Dreams Academy will implement a plan for Progressive Behavior Intervention consisting of interventions for school-related minor and major behavior infractions.

Minor Infractions are considered as infractions which **do not** jeopardize the safety and welfare of students, faculty, and staff. **Minor infractions** are as **follows, but are not limited to the following examples.**

Minor Infractions:

- Disrespect.
- Non-compliance.
- Talking without permission.
- Shouting and/or yelling.
- Dress code violation.
- Refusal to complete assignments.
- Throwing paper.
- Writing on the desk and breaking pencils or canyons.
- Walking around the classroom without permission.
- Verbal disagreements/confrontations--- name calling such as stupid, ugly, idiot and telling another student to “shut-up.”
- Disruptive behavior such as singing, making noise, tapping the pencil on the desk.
- Misrepresentation of the truth.
- Academic dishonesty.
- Horseplaying.
- Playing with inappropriate objects in class.

Minor infraction will be handled by the classroom teachers utilizing the school-wide Classroom Management Intervention Plan by implementing the following actions.

- **Step 1.** Re-direct student behavior. A re-direction can be a verbal or nonverbal reminder to the student directed at pointing out what the student should be doing.
- **Step 2.** Conference with the student. During this step the teacher will communicate behavior expectations to the student and provide the student with the opportunity to respond.
- **Step 3.** Parent Contacts (by phone).
- **Step 4.** Limit privileges.
- **Step 5.** Parent Conferences (at school).
- **Step 6.** If students have failed to make the appropriate behavior changes, teachers submit detailed referrals to the principal with appropriate documentation describing the behaviors and previous actions taken.

Major Infractions are considered as infractions which **do** jeopardize the safety and welfare of students, faculty, and staff. **Major infractions** are as **follows, but are not limited to the following examples.**

Major Infractions:

- Bullying, including harassment and/or exhortation.
- Threats to inflict bodily harm on another.
- Physical aggression including fighting and throwing objects at others.
- Insubordination including disrespect by using profanity or obscene gestures.
- Major classroom disruption with sustained loud talk, yelling, rough housing; and or sustained out of seat behavior.
- Possession of weapons.
- Actual or threatened use of an object resembling a weapon with intention to intimidate or cause disruption.
- Possession of flammable and explosive materials including matches, lighters, firecrackers.
- Chronic or excessive abusive.
- Lewd or immoral behavior such as exposing body parts and/or touching another students inappropriate manner.

Consequences for major behavior are determined by the severity, intensity, and frequency of the infraction, as well as extenuating circumstances. Consequences consist of a required parent conference, a required parent conference with the recommendation of suspension, or a required parent conference with the recommendation for expulsion.

Required Parent Conference:

A conference is scheduled to discuss students' behavior. Students are not allowed to come to school until the conference has been conducted. Required Conference is scheduled within one day after the infraction. Required Parent Conferences will not be conducted on the same day of the infraction. **Conferences are schedule within one day after the infraction to allow for a thorough investigation of the alleged infraction.** A reasonable amount of time is needed to allow for a thorough investigation of the alleged infraction. **Students are not allowed to return to school until after the Required Parent Conference is conducted.**

Suspension: Temporary removal from school which may consist of one to ten days dependent upon the nature of the offense and any extenuating circumstances related to the alleged infractions. **Conferences are scheduled within two days after the infraction, to allow for a thorough investigation of the alleged infraction.** All classroom/homework assignments will be provided for students during the temporary removal of school.

Expulsion: Permanent removal from school. Recommendations for expulsion are based upon the extreme, severity, frequency of the infraction, and any extenuating circumstances. If the recommendation is uncontested, students will withdraw from Rainbow Dreams Academy and the parent/guardians of students must explore another educational setting. **Required Parent Conferences pending the recommendation for expulsion will be conducted within two to three school days of the infractions, which allows for a thorough investigation of the alleged infraction.**

Please Note:

- ➔ ***Required Parent Conferences will not be held the same day of the infraction. Major Infractions will result in a Required Parent Conference, which becomes effective immediately.***
- ➔ ***Parents will be notified and upon notification of the Required Parent Conference, the parents/legal guardians and any other individuals that are designated by parents and guardians (names must designated on students' information) to pick up students from school. Picture identification is needed and verification from the parents/legal guardian is required.***

Due Process: Due Process is an appeal process of the recommendations for temporary removal from school (suspension) for more than seven school days and the recommendation for permanent (expulsion) removal from Rainbow Dreams Academy. All due process appeals are handled by the Rainbow Dreams Governing Board. All classroom/homework assignments will be provided for students during the removal of school until the board has rendered a decision on the appeal.

Students with Disabilities:

Behavior Interventions for students with Individual Education Plans (IEP) or 504 Accommodations will be based upon the content and relatibility to the student's Individual Education Plan or 504 Accommodations. Behavior Interventions for students with Individual Education Plans or 504 Accommodations will be determined with the assistance of the school's Multi-Disciplinary Team (MDT).

As a school and community we will work together and be proactive to correct inappropriate behaviors in to order to ensure academic success and prevention of suspension and/or explosion, which seriously impact your student's learning. As always, if we work together, we can make a difference in the behaviors and successes of our children and students.

REPORT CARDS

Student report cards are issued to parents two times during the year. Progress reports for K-8 students will also be issued at the end of each quarter. Students are responsible for taking the reports home.

PROMOTION AND RETENTION POLICY FOR ELEMENTARY GRADE STUDENTS

- I. It is the policy of the Rainbow Dreams Academy Governing Board that students work toward achievement of the District's educational goals in a continuous program of learning through an established grade-sequential curriculum .
 - A. Advance through the curriculum, retention on accordance with NRS 392.033, or double promotion shall be based upon a student's demonstrated achievement rather than age or years in school.
 - B. Before any student is retained in the same grade rather than promoted, a reasonable effort to arrange